AKI's Poona Institute of Management Sciences & Entrepreneurship

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the meeting

Day & Date: Monday, 22nd July 2024

Venue: Board room

Time: 11am

The meeting was held on Monday, 22nd July 2024, at 11 am in Board room. Following are the minutes of the meeting.

IQAC Coordinator welcomed all the members

- To read and confirm the minutes of the previous meeting dated 29th January 2024.
- To discuss conducting activities for Anti-Ragging Week.
- To plan for a session for faculty members regarding NEP (requires a shift in teaching methodologies. (Dr. Sachin Surve)
- To plan for international collaboration
- To decide to have an Orientation program for the new batch.
- To discuss having an Induction program for the aspiring students.
- To plan for having a Library Orientation program
- To plan to conduct activity for students through our collaboration NIPM
- To plan to organize a Certification program on leadership.
- To discuss and depute faculty members to attend IIC IPR and Technology Transfer Workshop
- To plan for organizing Campus to Corporate training-Certificate Program
- Any other matter with the permission of the Chair

The meeting was conducted under the Chairmanship of Director Dr. Porinita Banerjee

- To read and confirm the minutes of the previous meeting dated 29th January 2024
 - The minutes of the previous meeting, dated 29th January 2024 were read and confirmed
- To discuss conducting activities for Anti-Ragging Week
 - It has been decided to conduct activities like Poster Making Competition for Anti-Ragging week,
- To plan for a session for faculty members regarding NEP.
 - It has been decided to organize a session for faculty members regarding NEP by Dr. Sachin Surve.
- To plan for international collaboration
 - It has been decided to sign an MoU with Harvard Business School Publishing Corporation and with Global collaboration, AIESEC
- To decide to have an Orientation program for the new batch
 - It has been decided to organize an Orientation program for the new batch and brief them on the protocols to follow.
- To discuss having an Induction program for the aspiring students.
 - It has been decided to organize an Induction program for the aspiring students and invite Dr. Parag Kalkar as the Chief Guest.
- To plan for having a Library Orientation program
 - It has been decided to organize a Library Orientation program for the students.
- To plan to conduct activity for students through our collaboration NIPM
 - It has been decided that students would participate in Student Conference on Human Resource in association with NIPM on "Resilience to Reinvention"
- To plan to organize a Certification program on leadership.
 - It has been decided to conduct a Certification Program on "Organizational Leadership and Accountability"
- To plan for organizing Campus to Corporate training-Certificate Program
 - It has been decided to organize Campus to Corporate training-Certificate Program
- To discuss and depute faculty members to attend IIC IPR and Technology Transfer Workshop
 - It has been decided to fulfil the requirement under Criteria 3 of NAAC

As there was no other matter, the meeting ended with Vote of Thanks by the IQAC Coordinator

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Chairperson: Head of the Instit	tution	
Dr. Porinita Banerjee (Director - Incharge, PIMSE)	Chairperson: Head of the Institution	\$
One Member of the Management		
Hon. Mr. Hani Ahmed Farid (Gen. Secretary, AKI Trust)	Management Representative	M
Teachers to represent all levels (Three to eight)	
Dr. Zarina Shaikh (Associate Professor)	Member	
Dr. Sheena Abraham (Assistant Professor)	Member	Dodan
Dr. Vasimraja Sayed (Assistant Professor)	Member	Also
Mr. Mohd. Talha Ahmed (Assistant Professor)	Member	
Mr. Zafar Ahmed Khan (Assistant Professor)	Member	J. P. A.
Mr. Akbar Khan (Assistant Professor)	Member	Aulia
Senior Administrative Officers		
Mr. Abdul Rehman Kalyani (Junior Clerk)	Member	Rahmer
One nominee from Trust, Students, Alumni		
Dr. Hanif Lakdawala (Trustee, AKI Trust)	Member	Han
Ms. Afifa Hadadi (Alumni)	Member	Alie
Mr. Sufiyan Ansari (Student)	Member	Jusiyan
One nominee from Employers/Industrialists/Stakeholders		
Mr. Abraham Varghese (Founder, ASCK Consultant)	Member	
One of the senior teachers as Coordinator of IQAC		
Mrs. Lubna Shaikh (Assistant Professor)	IQAC Coordinator	Mad
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POONA INSTITUTE OF MANAGEMENT SCIENCES & ENTREPRENEURSHIP

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Website: http://pimse.edu.in Email: director.pimse@gmail.com

Dr. Porinita Banerjee Director (Incharge) M.Com., MBA, M.Phil., PHD



NOTICE

Date: 02/11/2024

This is to inform all the committee members of IQAC that a meeting is scheduled on Monday, 4th November 2024 at the Board room at 11 am.

- To read and confirm the minutes of the previous meeting dated 22nd July 2024.
- To plan for organizing indoor Sports events for students.
- To plan for industrial visit for students
- To plan to organize an ICT workshop and a peer-to-peer session and guest lectures on Human Rights and Constitution.
- To plan for a session to demonstrate usage of Online resources.
- To plan for a Guest Lecture by NIPM (National Institute of Personnel Management).
- To plan for organizing activities regarding importance of Voting.
- To plan for inaugurating NIPM student chapter for benefiting HR students
- To plan for get-together for new students
- To plan to organize activities regarding communications skills, presentation skills, school connect with respect to NEP
- To plan for online session regarding SWAYAM NPTEL courses registration, and guidance session for Field project and registration for AICTE virtual internship
- To plan for online session for faculty with regards to Academic planning and for non-teaching staff.
- To plan for session for Habbinson's Orientation Program and awareness of MHCET entrance

- To plan for social activity, visit to Army Mela
- To plan for session on Smart money moves and guidance session from resource person from Meta
- To plan for Tech Camp on Celonis Business Analysts, Certification courses for Tableau, Power BI.

• Any other matter with the permission of the Chair

Chairperson: Head of the Institution		
Dr. Porinita Banerjee (Director - Incharge, PIMSE)	Chairperson: Head of the Institution	\$
One Member of the Management		
Hon. Mr. Hani Ahmed Farid (Gen. Secretary, AKI Trust)	Management Representative	2
Teachers to represent all levels (Three to eight)	
Dr. Zarina Shaikh (Associate Professor)	Member	\$
Dr. Sheena Abraham (Assistant Professor)	Member	Spular
Dr. Vasimraja Sayed (Assistant Professor)	Member	h .
Mr. Mohd. Talha Ahmed (Assistant Professor)	Member	
Mr. Zafar Ahmed Khan (Assistant Professor)	Member	NA NA
Mr. Akbar Khan (Assistant Professor)	Member	Pena
Senior Administrative Officers		
Mr. Abdul Rehman Kalyani (Junior Clerk)	Member	Rahnes
One nominee from Trust, Students, Alumni		. 0
Dr. Hanif Lakdawala (Trustee, AKI Trust)	Member	Hanf
Ms. Afifa Hadadi (Alumni)	Member	Africa
Mr. Sufiyan Ansari (Student)	Member	Juliyers.
One nominee from Employers/Industrialists/Stakeholders		
Mr. Abraham Varghese (Founder, ASCK Consultant)	Member	
One of the senior teachers as Coordinator of IQAC		
Mrs. Lubna Shaikh (Assistant Professor)	IQAC Coordinator	My Stranger

AKI's Poona Institute of Management Sciences & Entrepreneurship

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the meeting

Day & Date: Monday, 4th November 2024

Venue: Board room

Time: 11 am

The meeting was held on Monday, 4th November 2024, at 11 am in the Board room. Following are the minutes of the meeting.

IQAC Coordinator welcomed all the members

- To read and confirm the minutes of the previous meeting dated 22nd July 2024.
- To plan for organizing indoor Sports events for students.
- To plan for industrial visit for students
- To plan to organize an ICT workshop and a peer-to-peer session and guest lectures on Human Rights and Constitution.
- To plan for a session to demonstrate usage of Online resources.
- To plan for a Guest Lecture by NIPM (National Institute of Personnel Management).
- To plan for organizing activities regarding importance of Voting.
- To plan for inaugurating NIPM student chapter for benefiting HR students
- To plan for get-together for new students
- To plan to organize activities regarding communications skills, presentation skills, school connect with respect to NEP
- To plan for online session regarding SWAYAM NPTEL courses registration, and guidance session for Field project and registration for AICTE virtual internship.
- To plan for online session for faculty with regards to Academic planning and for non-teaching staff.

- To plan for session for Habbinson's Orientation Program and awareness of MHCET entrance
- To plan for social activity, visit to Army Mela
- To plan for session on Smart money moves, guidance session from resource person from Meta
- To plan for Tech Camp on Celonis Business Analysts, Certification courses for Tableau, Power BI.
- Any other matter with the permission of the Chair

The meeting was conducted under the Chairmanship of Director Dr. Porinita Banerjee

- To read and confirm the minutes of the previous meeting dated 22nd July 2024.
 - The minutes of the previous meeting dated 22nd July 2024 were read and confirmed
- To plan for organizing indoor Sports events for students.
 - o It has been decided to arrange indoor Sports events for students.
- To plan for industrial visit for students
 - It has been decided to organize an industrial visit ai I-Medita for students
- To plan to organize an ICT workshop, a peer-to-peer session and guest lectures on Human Rights and Constitution.
 - It has been decided to organize an ICT workshop, a peer-to-peer session and guest lectures on Human Rights and Constitution.
- To plan to demonstrate usage of Online resources
 - It has been decided to organize a session on Usage of Online Resources in Learning for Students in Today's Digital World
- To plan to organize a Guest Lecture by NIPM.
 - It has been decided to organize a Guest Lecture by NIPM Secretary on "Beyond Degrees: Industry Expectations and Graduate Readiness".
 - To plan for organizing activities regarding importance of Voting
 - It has been discussed to organize Debate Competition "Examining the Role of Voting in Democracy" among students.
 - To plan for inaugurating NIPM student chapter for benefiting HR students
 - o It has been decided to inaugurate NIPM student chapter for the benefit of HR students.
- To plan for get-together for new students
 - o It has been decided to organize a fresher's function

- To plan for organize activities regarding communications skills, presentation skills, school connect with respect to NEP
 - It has been decided to organize Newspaper Reading Competition and Book Review Competition and a session for school, students to brief them with NEP.
- To plan for online session regarding SWAYAM NPTEL courses registration, and guidance session for Field project and registration for AICTE virtual internship
 - It has been decided to organize online session regarding SWAYAM NPTEL courses registration, guidance for Field project as well as a session for registration for AICTE virtual internship
- To plan for online session for faculty with regards to Academic planning and for non-teaching staff.
 - It has been decided to conduct online session for faculty and non teaching staff regarding Academic files and using Excel in Administrative work
- To plan for session for Habbinson's Orientation Program and awareness of MH CET entrance.
 - It has been decided to organize Habbinson's Orientation Program for students and awareness of MH CET entrance exam for MBA aspirants.
- To plan for social activity.
 - o It has been decided to organize a visit to Army Mela.
- To plan for session on Smart money moves, guidance session from resource person from Meta.
 - It has been discussed to organize a session on Smart money moves and a session from a resource person from Meta sharing his experience and expertise.
- To plan for Tech Camp on Celonis Business Analysts, Certification courses for Tableau, Power BI.
 - It has been decided to organize a Tech Camp on Celonis Business Analysts from Eduskills and a workshop on Tableau, Power BI.

As there was no other matter, the meeting ended with Vote of Thanks by the IQAC Coordinator

Chairperson: Head of the Institution		
Dr. Porinita Banerjee (Director - Incharge, PIMSE)	Chairperson: Head of the Institution	
One Member of the Management		
Hon. Mr. Hani Ahmed Farid (Gen. Secretary, AKI Trust)	Management Representative	m. J
Teachers to represent all levels (Three to eight)	
Dr. Zarina Shaikh (Associate Professor)	Member	1
Dr. Sheena Abraham (Assistant Professor)	Member	Devlas
Dr. Vasimraja Sayed (Assistant Professor)	Member	ala 1
Mr. Mohd. Talha Ahmed (Assistant Professor)	Member	Med
Mr. Zafar Ahmed Khan (Assistant Professor)	Member	n.A.
Mr. Akbar Khan (Assistant Professor)	Member	Aulia
Senior Administrative Officers		
Mr. Abdul Rehman Kalyani (Junior Clerk)	Member	Rechmos
One nominee from Trust, Studen	nts, Alumni	
Dr. Hanif Lakdawala (Trustee, AKI Trust)	Member	Hanf
Ms. Afifa Hadadi (Alumni)	Member	Spefa
Mr. Sufiyan Ansari (Student)	Member	Jutiyan
One nominee from Employers/Industrialists/Stakeholders		
Mr. Abraham Varghese (Founder, ASCK Consultant)	Member	
One of the senior teachers as Coordinator of IQAC		
Mrs. Lubna Shaikh (Assistant Professor)	IQAC Coordinator	More !



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Website: http://pimse.edu.in Email: director.pimse@gmail.com

Dr. Porinita Banerjee Director (Incharge) M.Com., MBA, M.Phil., PHD



NOTICE

Date: 01/02/2025

This is to inform all the committee members of IQAC that a meeting is scheduled on Monday, 3rd February 2025 at the Board room at 11 am.

- To read and confirm the minutes of the previous meeting dated, 4th November 2024.
- To plan for having international collaboration.
- To plan for having inter collegiate gaming competition and indoor games.
- To plan for organizing Certification course and workshops in information technology.
- To plan for industrial visit
- To plan for renewal of PMA MoU and a session on IPR
- To plan for activities for Nirbhaya Kanya
- To plan for organizing HR Summit
- To plan for celebration of International Women's week
- To arrange session regarding Group health insurance
- To plan for Alumni mentorship series
- To plan for activity for World Water day
- To plan for session on social media marketing
- Any other matter with the permission of the Chair

Chairperson: Head of the Institution		
Dr. Porinita Banerjee (Director -	Chairperson: Head of	R
Incharge, PIMSE)	the Institution	4
One Member of the Managemen	lt ·	
Hon. Mr. Hani Ahmed Farid (Gen. Secretary, AKI Trust)	Management Representative	Jr. I
Teachers to represent all levels (Three to eight)	
Dr. Zarina Shaikh (Associate Professor)	Member	*
Dr. Sheena Abraham (Assistant Professor)	Member	Prolos
Dr. Vasimraja Sayed (Assistant Professor)	Member	
Mr. Mohd. Talha Ahmed (Assistant Professor)	Member	
Mr. Zafar Ahmed Khan (Assistant Professor)	Member	HA
Mr. Akbar Khan (Assistant Professor)	Member	Hilles
Senior Administrative Officers		
Mr. Abdul Rehman Kalyani (Junior Clerk)	Member	Rechnis
One nominee from Trust, Studer	nts, Alumni	A 0
Dr. Hanif Lakdawala (Trustee, AKI Trust)	Member	Hamf
Ms. Afifa Hadadi (Alumni)	Member	Alfre
Mr. Sufiyan Ansari (Student)	Member	Juliya?
One nominee from Employers/Industrialists/Stakeholders		
Mr. Abraham Varghese (Founder, ASCK Consultant)	Member	
One of the senior teachers as Coordinator of IQAC		
Mrs. Lubna Shaikh (Assistant Professor)	IQAC Coordinator	José .

AKI's Poona Institute of Management Sciences & Entrepreneurship

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the meeting

Day & Date: Monday, 3rd February 2025

Venue: Board room

Time: 11 am

The meeting was held on Monday, 3rd February 2025, at 11 am in the Board room. Following are the minutes of the meeting.

IQAC Coordinator welcomed all the members

- To read and confirm the minutes of the previous meeting dated, 4th November 2024.
- To plan for having international collaboration.
- To plan for having inter collegiate gaming competition and indoor games.
- To plan for organizing Certification course and workshops in information technology.
- To plan for industrial visit
- To plan for renewal of PMA MoU and a session on IPR
- To plan for activities for Nirbhaya Kanya
- To plan for organizing HR Summit
- To plan for celebration of International Women's week
- To arrange session regarding Group health insurance
- To plan for Alumni mentorship series
- To plan for activity for World Water day
- To plan for session on social media marketing
- Any other matter with the permission of the Chair

The meeting was conducted under the Chairmanship of Director Dr. Porinita Banerjee

- To read and confirm the minutes of the previous meeting dated, 4th November 2024.
 - The minutes of the previous meeting dated, 4th November 2024 were read and confirmed
- To plan for having international collaboration.
 - It has been decided to organize Indo South Korea meet, delegates visit from Mongragon Team Academy (MTA) University of Spain
- To plan for having inter collegiate gaming competition and indoor games
 - It has been decided to organize Technical gaming competition and indoor games
 - To plan to organize a certification course and workshop in information technology.
 - It has been decided to organize Python Certification program and Multimedia workshop.
- To plan for having industrial visit
 - It has been decided to organize a industrial visit to Katraj Dairy and Cold Storage Chakan.
- To plan for renewal of PMA MoU.
 - It has been decided to renew PMA MoU
- To plan for organizing activities for Nirbhaya Kanya
 - It has been discussed to organize various activities under Nibhaya Kanya.
- To plan for organizing HR Summit
 - It has been decided to organize HR Summit
- To plan for organize session regarding Group health insurance
 - It has been decided to organize session regarding Group health insurance
- To plan to organize Alumni mentorship series
 - It has been decided to organize Alumni mentorship series
- To plan for activity for World Water day.
 - It has been decided to conduct activities regarding World water day
- To plan for session on social media marketing
 - It has been decided to organize a session on social media marketing

As there was no other matter, the meeting ended with Vote of Thanks by the IQAC Coordinator

Chairperson: Head of the Institution		
Dr. Porinita Banerjee (Director - Incharge, PIMSE)	Chairperson: Head of the Institution	
One Member of the Managemen	nt .	
Hon. Mr. Hani Ahmed Farid (Gen. Secretary, AKI Trust)	Management Representative	
Teachers to represent all levels (Three to eight)	
Dr. Zarina Shaikh (Associate Professor)	Member	8
Dr. Sheena Abraham (Assistant Professor)	Member	Dulan
Dr. Vasimraja Sayed (Assistant Professor)	Member	
Mr. Mohd. Talha Ahmed (Assistant Professor)	Member	M
Mr. Zafar Ahmed Khan (Assistant Professor)	Member	H.Q.
Mr. Akbar Khan (Assistant Professor)	Member	Julia
Senior Administrative Officers		
Mr. Abdul Rehman Kalyani (Junior Clerk)	Member	Ruhme
One nominee from Trust, Studer	nts, Alumni	1 1
Dr. Hanif Lakdawala (Trustee, AKI Trust)	Member	Hanf
Ms. Afifa Hadadi (Alumni)	Member	J
Mr. Sufiyan Ansari (Student)	Member	Jufi your
One nominee from Employers/Industrialists/Stakeholders		
Mr. Abraham Varghese (Founder, ASCK Consultant)	Member	
One of the senior teachers as Coordinator of IQAC		
Mrs. Lubna Shaikh (Assistant Professor)	IQAC Coordinator	Mary .
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Dr. Porinita Banerjee Director (Incharge) M.Com., MBA, M.Phil., PHD.



INTERNAL QUALITY ASSURANCE CELL

Action Taken Report – 2024-2025

Date of meeting: 22nd July 2024

Minute	Action Taken	
To discuss conducting activities	A Poster making competition, an activity	
for Anti-Ragging Week	was organized for Anti Ragging Week from	
	13th August 2024 to 18th August 2024	
To plan for a session for faculty	A session on "A shift in teaching	
members regarding NEP	methodologies with respect to NEP was	
	organized on 20th August 2024 by Dr.	
	Sachin Surve	
To plan for international	As a part of global collaboration an MoU	
Collaboration	was signed with Harvard Business School	
	Publishing Corporation and AIESEC	
To decide to have an	To introduce the students the key aspects of	
Orientation program for the	the institute, an Orientation program was	
new batch	organized on 19th September 2024	
To discuss having an Induction	An Induction program was organized for the	
program for the aspiring	ng aspiring students on 20th September 2024	
students	with Dr. Parag Kalkar as Chief Guest	
To plan for having a Library	ary To brief the students with the protocols of	
Orientation program	the Knowledge Resource Centre, a "Library	
	Orientation Programme:" for the students	
	was organized	
To plan to conduct activity for	Students participated in Student Conference	
students through our	on Human Resource in association with	
collaboration NIPM	NIPM on "Resilience to Reinvention" on	
	19th October 2024	
To plan to organize a	An online Certification Program on	
Certification program on	"Organizational Leadership and	
leadership	Accountability" was organized from 21st	
	September 2024	

To plan for organizing Campus	A Certification Program on "Campus to
to Corporate training-	Corporate Training :The Transfigure Brand
Certificate Program	and Image Studio" was organized from 23rd
	September 2024 to 28th September 2024
To discuss and depute faculty	Few faculty members were deputed for the
members to attend IIC IPR and	Workshop on "IIC IPR and Technology
Technology Transfer Workshop	Transfer" on 22nd October 2024

Mrs. Lubna Shaikh IQAC Coordinator



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Dr. Porinita Banerjee Director (Incharge) M.Com., MBA, M.Phil., PHD.



INTERNAL QUALITY ASSURANCE CELL

Action Taken Report - 2024-2025

Date of meeting: 4th November 2024

Minute	Action Taken
To plan for organizing indoor	Indoor sports chess, tug of war were
Sports events for students	organized for students
To plan for industrial visit for	The institute organized an industrial visit to
students	I-Medita to provide students with practical
	exposure to industry practices and
	technologies.
To plan to organize an ICT	The institute organized an ICT workshop, a
workshop and a peer-to-peer	peer-to-peer learning session, and guest
session and guest lectures on	lectures on Human Rights and the
Human Rights and	Constitution to enhance digital skills and
Constitution.	civic awareness.
To plan for a session to	The institute organized a session on <i>Usage</i>
demonstrate usage of Online	of Online Resources in Learning for
resources	Students in Today's Digital World on 16th
	November 2024 to promote effective
	digital learning practices.
To plan for a Guest Lecture by	The institute organized a Guest Lecture by
NIPM (National Institute of	the NIPM Secretary on "Beyond Degrees:
Personnel Management).	Industry Expectations and Graduate
	Readiness" to bridge the gap between
	academics and industry demands.
To plan for organizing	The institute organized a Debate
activities regarding importance	Competition on the topic "Examining the
of Voting	Role of Voting in Democracy" on 19th
	November 2024 to encourage critical
	thinking and civic awareness among
	students.
To plan for inaugurating NIPM	The institute inaugurated the NIPM Student
student chapter for benefiting	Chapter on 19th November 2024 to
HR students	

	enhance learning and professional
	opportunities for HR students.
To plan for get-together for	The institute decided to organize a
new students	Fresher's Function on 23rd November
	2024 to welcome the new batch of students.
To plan to organize activities	The institute organized a Newspaper
regarding communications	Reading Competition, Book Review
skills, presentation skills,	Competition, and a briefing session on the
school connect with respect to	National Education Policy (NEP) for
NEP	school students.
To plan for online session	
regarding SWAYAM NPTEL	The institute organized an online session on
courses registration, and	12th December 2024 regarding SWAYAM
guidance session for Field	NPTEL course registration, guidance for
project and registration for	field projects, and AICTE virtual internship
AICTE virtual internship	registration.
To plan for online session for	The institute conducted an online session
faculty with regards to	for faculty and non-teaching staff on
Academic planning and for	managing academic files and utilizing
non-teaching staff	Excel for administrative tasks.
	Exect for administrative tasks.
To plan for session for	The institute planned an awareness session
Habbinson's Orientation	for the MH-CET entrance on 30th January
Program and awareness of	2025 and a session for the Habbinson's
MH-CET entrance	Orientation Program on 1st February 2025
	to support students' preparation and career
	development.
To plan for social activity, visit	The institute organized a visit to the Army
to Army Mela	Mela on 4th January 2025 to provide
	students with exposure to defense services
	and career opportunities.
To plan for session on Smart	The institute organized a session on <i>Smart</i>
money moves and guidance	Money Moves on 17th January 2025 and a
session from resource person	guest session by a resource person from
from Meta	Meta on 18th January 2025 to share
	industry experience and his journey in the
	field of Information Technology.
To plan for Tech Camp on	The institute organized a Tech Camp on
Celonis Business Analysts,	Celonis Business Analytics from 23rd to
	25th January 2025 and scheduled
	certification courses for Tableau and Power

Certification courses for	BI on 21st, 27th, and 28th January 2025 to
Tableau, Power BI	strengthen data analytics skills among
	students.

Mrs. Lubna Shaikh IQAC Coordinator



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Dr. Porinita Banerjee Director (Incharge) M.Com., MBA, M.Phil., PHD.



INTERNAL QUALITY ASSURANCE CELL

Action Taken Report - 2024-2025

Date of meeting: 3rd February 2025

Minute	Action Taken
To plan for having international collaboration.	The institute hosted the Indo-South Korea Meet on 6th February 2025 and welcomed Mondragon Team Academy (MTA) Spain on 7th February 2025 delegates to explore collaboration in academics and entrepreneurship.
To plan for having inter collegiate gaming competition and indoor games	The institute organized the Technical Gaming Competition <i>Technovafiesta</i> on 10th February 2025 along with indoor games like Tug of War and Kho Kho on 14th February 2025 to promote engagement and team spirit among students.
To plan to organize a certification course and workshop in information technology	The institute organized a Python Certification Program from 15th February to 23rd February 2025 and a Multimedia Workshop for all courses in the month of March to enhance students' technical and creative skills.
To plan for having industrial visit	The institute organized an industrial visit to Cold Storage, Chakan 17th February 2025 & Katraj Dairy on 20th February 2025 to provide students with practical industry exposure.
To plan for renewal of PMA MoU	The institute renewed the MoU with PMA to strengthen ongoing collaboration and academic-industry engagement.

To	TD1
To plan for organizing	The institute organized various activities
activities for Nirbhaya Kanya	under the <i>Nirbhaya Kanya Abhiyan</i> on
	24th February 2025 to promote awareness
	and empowerment among female students.
To plan for organizing HR	The institute organized an HR Summit
Summit	titled "Global Workforce Diversity
	Management: Insights and Best Practices
	in Multinational Corporations" on 1st
	March 2025 to enhance industry-academia
	interaction and knowledge sharing.
To plan to organize Alumni	The institute organized an Alumni
mentorship series	Mentorship Series on 19th March 2025 to
	facilitate guidance and career insights for
	current students from distinguished
	alumni.
To plan for activity for World	The institute conducted activities on 22nd
Water day	March 2025 to observe World Water Day
	and raise awareness about water
	conservation.
To plan for session on social	The institute organized a session on Social
media marketing	Media Marketing on 22nd March 2025 to
	enhance students' digital marketing skills
	and industry awareness.

Mrs. Lubna Shaikh IQAC Coordinator